



KOOTENAI COUNTY FIRE & RESCUE
COMMISSIONER MEETING
AGENDA
January 14, 2019

ANNOUNCEMENT BY THE PRESIDENT:

The purpose of this regularly scheduled meeting, by the duly elected KCFR Commissioners, is to conduct the business of the District. This is a public meeting and the Board values citizen participation; therefore, all District citizens are welcome to observe the Board's deliberations. We respectfully request any, who wish to speak, do so at the proper time so noted on the Agenda for Public participation. Please sign in on the Public Comment Sheet.

- Call the Meeting to Order
- Pledge of Allegiance
- Roll Call of the Board of Commissioners
- Announcements, Presentations, Ceremonies
 - Organize the Board of Commissioners, designate day of the month for regular monthly meetings, time & place
 - Appointment of Fire Chief for 2019
 - Appointment of a Joint Powers Board Member for KCEMSS
 - Appointment of a Representative for Dalton Gardens
 - Revision of the Sub-Districts
 - Update Temporary Interim Successor Forms
- Amendments to the Agenda
- Declaration of Conflict

1. CONSENT CALENDAR: (Action Item)

The consent calendar includes items which require formal Board of Commissioner action, but which are typically routine or not of great controversy. Individual Commissioners may ask that any specific item be removed from the consent calendar so that it may be discussed in greater detail. Explanatory information is included in the Commissioners agenda packet regarding these items and any contingencies are part of the approval.

- A. Minutes – Regular Commissioner's Meeting on December 10, 2018.
- B. Officer Reports
- C. Financial Statement
- D. Other Reports

2. PUBLIC HEARING:

Items listed as public hearings allow citizen comment on the subject matter before the Commissioners. Residents or visitors wishing to comment upon the item before the Commissioners should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the Commissioners Meeting. Hearing procedures call for presentation by the applicant, submission of information from Fire District staff, followed by public testimony. The rules for testifying include the following: applicant will have fifteen (15) minutes to present their project; testimony by the public will be limited to three (3) minutes per person.

- A. **Petition for Annexation for the Stuart Property**

3. UNFINISHED/OLD BUSINESS:

- A. Petition for Annexation for the Stuart Property Update ~ Michelle Lewis/Jeryl Archer (Action

Item)

- B. Petition for Annexation for the Four (4) Parcels on Brapp & Two Springs Rd. Update ~ Michelle Lewis/Jeryl Archer
- C. Policy Review Update ~ Comm Houser & Boyle (Action Item)
- D. Training Center – HVAC Canopy Project Update ~ Comm Doellefeld & Hunt
- E. Strategic Plan – Facility and Staffing Study Update ~ Chief Warren Merritt

4. CITIZEN ISSUES:

This section of the agenda is reserved for citizens wishing to address the Board of Commissioners regarding a District related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Board of Commissioner action must be placed on the agenda of an upcoming Board of Commissioners meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by District employees are inappropriate at this time and should be directed to the Chief by subsequent appointment.

5. NEW BUSINESS:

- A. Audit and Financial Statement Presentation ~ Chief Morrow (Action Item)
- B. Declaration of Surplus Items ~ Laurie Perkinson (Action Item)
- C. Proposal of Annexation for the Wirth/Hanley Property ~ Michelle Lewis/Jeryl Archer (Action Item)
- D. Proposal of Annexation for the BLR Materials LLC Property ~ Michelle Lewis/Jeryl Archer (Action Item)
- E. Request for a Fee Waiver from Kootenai County Elections Office for 2019 ~ Michelle Lewis/Chief Dan Ryan (Action Item)
- F. Acquire New Legal Counsel ~ Chief Jessie Morrow (Action Item)
- G. Inspector Position ~ Chief Warren Merritt (Action Item)

6. RESOLUTIONS:

Resolutions are formal measures considered by the Board of Commissioners to implement policy which the Board of Commissioners has considered. Resolutions govern internal matters to establish fees and charges pursuant to District business. Certain procedures must be followed in the adoption of resolutions; state law often establishes those requirements.

- A. **Resolution 2019-01 Declaring District Property as Surplus** (Action Item)

7. COMMISSIONER COMMENTS & CORRESPONDENCE: (Including Committee Updates)

8. EXECUTIVE SESSION: Pursuant to the provisions of Idaho Code 67-2345, Sec. A-C.

9. UPCOMING SCHEDULED MEETINGS:

- Next Regular Commissioners Meeting will be held on **Monday, February 11, 2019** @ 1800 hours (6:00 pm) Kootenai County Fire & Rescue JDTC Building, 5271 E. Seltice Way, PF (Unless otherwise changed by the Organization of the Board decided at this meeting).

10. ADJOURNMENT

(Miscellaneous)

(Committee Meeting Minutes)