

Kootenai County Fire & Rescue

Administration Office

1590 E. Seltice Way
Post Falls, ID 83854
Tel: 208-777-8500
Fax: 208-777-1569
www.kootenaifire.com

FACILITY USE REQUEST FORM

Applicant's Full Name: _____

Organization: _____

Address: _____ City: _____ Zip: _____

Home No.: _____ Work No.: _____ Cell No.: _____

Type of Organization: Gov't Agency Non-Profit Private Group

Facilities: Station # 1 2 3 4 5 6 A T Station # _____ Meeting Room/classroom Grounds/Props

Date(s) of Use: _____

Time Requested: From _____ a.m./p.m. To _____ a.m./p.m. (8:00 a.m. to 9:00 p.m. only)

Utility Fee: \$50 per day **or** \$6 per hr. x _____ hours = \$ _____

Type of Activity: Meeting Training Other (*please specify*) _____

Estimated # in Attendance: _____

Complete Description of Activity/Event: (Use reverse side of paper if necessary) _____

This applicant and /or the above organization and all members thereof, hereby waive(s) all rights to challenge in any way or make a claim for any loss, liability, injury or damage against Kootenai County Fire & Rescue, its officials, officers, and all other personnel arising out of the use of the District property or activities pursuant to this Facility Use Request; and further agrees to indemnify and save free and harmless the District, its elected officials, officers and all other personnel from any claims, liability or loss occasioned as the result of injury or death to persons or damage to property arising out of the use of said property or activity pursuant to this Facility Use Request. I/we agree to comply with all District Facility Use policies and regulations.

I have received, read and understand the Facility Use Policy and Agreement.

Applicant Signature _____ Date

..... For Office Use Only

Approved: Yes No By: _____
Access card: Yes No Signature of Fire Chief/Director of Adm./Designee

Signature of Responsible who picked up card _____ Date Card returned

- \$25.00 cleaning and damage charge: Yes No N/A Deposit Returned: Yes No
- \$10.00 deposit for access card: Yes No N/A Deposit Returned: Yes No